



**EXECUTIVE
BOARD
MEETING**

**ASSOCIATED
STUDENTS OF
CLAREMONT MCKENNA COLLEGE**

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EXECUTIVE BOARD MEETING (VIRTUAL)

MARCH 28th, 2021

Officer	Position	Present/Absent
Katherine Esther Almendarez	President	Present
Sam Harrison	Executive Vice President	Present
Cindy Lay	Chief Ethics and Procedural Officer	Present
Amadeo Cantu-Trevino	Vice President of Student Activities	Present
Jon Joey Telebrico	Vice President of Campus Organizations	Present
Desmond Mantle	Chief Financial Officer	Present
Theodore Siasat	Diversity and Inclusion Chair	Present
Peyton Ogasawara	Comptroller	Present
Caroline Bullock	Chief Operating Officer	Present
Zane Yamamoto	Class of 2024 President	Present
Amari Huang	Class of 2023 President	Present
Sobechukwu Uwajeh	Class of 2022 President	Present
Grace Wang	Class of 2021 President	Proxy Present
Josh Nagra	Presidential Advisor on Mental Health	Absent
Diana Hernandez	Presidential Advisor on Consortium Relations	Present
Nisha Singh	Presidential Advisor on Campus Reopening & Culture	Present



I. Agenda 3/21

1. Welcome
2. [Minutes approval](#) [Look at these; they're cute]
3. Introductions!!
4. Community Guidelines
5. Onboarding presentation
6. To-do list check-in
7. Amendment + Constitution Approval
8. Open Forum

II. Welcome

Meeting started 4:04 PST

III. Minutes Approval

Motion to approve the minutes: Sam Harrison

Seconded: Desmond Mantle

Vote:

Aye: 8

Nay:

Abs: 1

IV. Introductions

4:08 PST

Katherine- President- She/Hers-sagittarius- excited to work with the amazing people on the board and make change- inclusion efforts and mental health- push limits and spend a lot of money

Sam Harrison- Exec VP- Aries- He/Him- excited to bring everyone back to campus

Cindy Lay- CEPO- Taurus- She/Hers- excited for last year at ASCMC

Amadeo- VP of student activities- He/His- Pieces- unique opportunity to really welcome two whole new classes that have never been on campus

Jon Joey- He/They- VP of Campus organizations- helping extracurricular life flourish

Desmond- He/Him- Chief Financial officer- gemini- stepping back on campus



Theo- He/Him- Diversity and inclusion- scorpio- tackling challenges
 Peyton- He/him- comptroller- cancer- getting to know everyone
 Caroline- She/Hers- aries- COO- excited to meet everyone in person
 Zane- He/His- taurus- 2024 Class Prez- see campus for the first time
 Amari- She/Her- Gemini-2023 Class Prez- excited to plan fun events
 Sobe- She/Her- Pieces- 2022 Class Prez- excited for Pitzer's taco tuesday
 Grace- She/Hers- 2021 Class prez- summer bday- excited to be in ASCMC for Life
 Diana- She/Hers- Gemini- Presidential advisor- excited to see how the board transitions to campus
 Nisha- She/hers- Presidential advisor- pieces- excited to return to campus

V. Community Guidelines

Amadeo: keep in mind that all of us always have the best intentions, in virtual settings, lots of things get lost in transitions- no one is ever trying to be malicious- be patient with others as we are all learning- we all remember why we are here: for the betterment of our peers and friends. We are all on the same team and have the best intentions.

Katherine: I am huge on mental health. Josh is our advisor to the board on mental health. One of my concerns is that we are still in the middle of a pandemic with so many social issues going on. Please take a mental health day or week without worrying about the team. Just communicate that you need time and the work that you were doing (the parking lot list) so you can work on it later or someone else can.

Don't think you are going to mess up the board by taking care of yourself and your mental health.
 Anticipating lots of issues as we socially reintegrate.

Desmond: Reinforce with mental health. Budget committee is working with Cindy to make formal school absences excused for mental health days. To formalize how you take mental health days because it is important to take care of yourself.

Sam: Don't be afraid to ask for help- especially from other people on the board. Everyone on the board is here to help- we are all a team.

Katherine: Please please ask for help. No one is an expert in everything.

Jon Joey: Take space, make space model. It is important that everyone is involved in discussion, so someone doesn't monopolize the conversation. Respect the presence of guests at exec.

Katherine: Important for transparency that guests feel welcome and included.

Sobe: A culture where people are free to ask questions, and ask about what is going on.

Katherine: It will help because all our positions are unique, aids in the democratization of the board

Cindy: The constitution can be intimidating. Don't be intimidated by it. If you know it, it helps you. Don't let someone use it to intimidate you. Ask questions!!!!

Amari: Don't be afraid to talk if you are a nonvoting member- your opinion does matter. Pause to take notes, ask for people to repeat themselves.

Katherine: Everyone on board has an equal say. Voting and Non-voting members are equally important. We all have equal influence. Past boards have had a strong divide and split- it is normal that people disagree with each other. It is important that we acknowledge that we disagree with different approaches. Don't take it personally. Open channels of communication to find out where we are



disagreeing. When we are in those moments, it is important we put on our positive thinking hats, negative thinking hats, and put ourselves in other shoes. It is important that we share empathy. This helps us all develop our leadership skills in exec board, and beyond. Let's all be friends:)

Amadeo: Trust all of us to run in our specialty, trust all of us in our abilities to do our jobs. Also acknowledge our own weaknesses. Positive and negative feedback is always welcome. More the merrier in terms of feedback.

Theo: I agree with everything said so far. I particularly like transparency. Stay away from jargon and being 'too big brain.' Be mindful that some students are not as aware of what is going on around campus

1. Best intentions- asking to learn
2. Mental health- open communication
3. Ask for help
4. Making space for guests
5. Ask questions if you don't understand what someone is saying
6. Don't let the constitution intimidate you
7. Talk through with others
8. Don't be afraid to share your opinion
9. Thinking hats- no factions
10. Transparency- board to student govt and within ourselves

VI. Onboarding Presentation

Cindy: You belong here regardless if it is your first or fourth exec board! Ask questions, don't be intimidated, you don't have to prove yourself. 12 full officers (voting privileges), 3 advisory officers, 3 presidential advisors.

Quorum= 8 full officers.

Updates: name, position, and what is relevant. Stay concise.

Weekly report to help productiveness

Attendance/Stipends: paid to do your meetings and paid to do your job well. Attend every exec board, attend senate meetings depending on your position. Fill out a weekly report. Missing a meeting? You can use a proxy! Proxy cannot vote for you.

Deductions from stipends: attendance and constitutional performance. Emergencies happen. 2 meetings in a row= 10% dock and each consecutive meeting is another 5%. Missing more than 75% of all meetings, 25% deduction (to avoid loopholes).

Full stipends= all about constructive feedback! Everyone reports to someone! Weekly reports should help!

Slack Etiquette: react, read minutes, know your channels, use threads, slack is better than texting, dont inundate texts w ASCMC, don't post stupid shit, DON'T DELETE MESSAGES

VII. To-do list check in



VIII. Amendment + Constitution Approval

Desmond: Most updated constitution:

https://docs.google.com/document/d/1yQebQZFQ_rgeKNm11_6aBGN9LnprB-tk935BwtoAU6k/edit

Restructures senate a little bit, renaming two committees and narrowing their responsibilities and jobs. The Senate unanimously passed. Exec board just needs to reaffirm it.

Sam Bogen: When the Senate passed it on Thursday, they passed the constitution as if they amendment was passed. The stipends will remain the same for both chairs just shuffling of responsibilities.

Motion to approve the amendment: Zane

Seconded: Sobe

Vote:

Aye: 8

Nay:

Abs: 2

Motion Passes and amendment is approved

Approve the constitution as it isL

Motion to approve the constitution as it is: Jon Joey

Seconded: Desmond

Vote:

Aye: 9

Nay:

Abs: 1

The Constitution passes.

IX. Open Forum

Sam: See you at senate on thursday!

Katherine: Stay tuned for to-do list email!!!! Lots of officers will have weekly check-ins with Devon at DOS. Super cute team, go team be happy.

Sam: Any update on DL access?

Katherine: no updates, Cindy will contact directly

Sobe: Devon has already sent the list, just waiting on a new list

Cindy: If you have a position email or want one, let me know! I recommend one. (not your personal student email)

Executive Officer Updates



President: Katherine Esther Almendarez	
EVP: Sam Harrison	
CEPO:	
VPSA: Amadeo Cantu-Trevino	
CFO:	
D&I:	
DAC:	
Controller:	
COO:	
Class of 2024 President: Zane Yamamoto	
Class of 2023 President : Amari Huang	
Class of 2022 President: Sobechukwu Uwajeh	
Class of 2021 President: Grace Wang	
Presidential Advisor on Mental Health	
Presidential Advisor on Consortium Relations: Diana Hernandez	
Presidential Advisor on Campus Reopening & Culture:	

The logo for ASCMC consists of a dark red rectangular background. The letters "ASCMC" are centered in a white, serif font. Below the text is a small white icon of a globe with a book, symbolizing global education or research.

ASCMC

Meeting Adjourned: 5:01

Motion to adjourn: Amari

Seconded: Jon Joey

Unanimous Approval!



