



**EXECUTIVE
BOARD
MEETING**

**ASSOCIATED
STUDENTS OF
CLAREMONT MCKENNA COLLEGE**

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EXECUTIVE BOARD MEETING (VIRTUAL)

April 18, 2021

Officer	Position	Present/Absent
Katherine Esther Almendarez	President	Present
Sam Harrison	Executive Vice President	Present
Cindy Lay	Chief Ethics and Procedural Officer	Present
Amadeo Cantu-Trevino	Vice President of Student Activities	Present
Jon Joey Telebrico	Vice President of Campus Organizations	Present
Desmond Mantle	Chief Financial Officer	Present
Theodore Siasat	Diversity and Inclusion Chair	Present
Peyton Ogasawara	Comptroller	Present
Caroline Bullock	Chief Operating Officer	Present
Zane Yamamoto	Class of 2024 President	Present
Amari Huang	Class of 2023 President	Present
Sobechukwu Uwajeh	Class of 2022 President	Present
Grace Wang	Class of 2021 President	Absent
Josh Nagra	Presidential Advisor on Mental Health	Present
Diana Hernandez	Presidential Advisor on Consortium Relations	Present
Nisha Singh	Presidential Advisor on Campus Reopening & Culture	Absent



I. Agenda 4/25

II. Welcome

Call the meeting to order at 4:03 pm PDT

III. Approve 4/18 Minutes

Motion to approve the 4/18 Minutes: Zane Yamamoto

Seconded: Sam Harrison

Vote:

Aye: 8

Nay:

Abstain: 2

Motion to approve the 4/18 passes.

IV. Executive Officer Updates

Katherine: Does anyone have any updates?

President: Katherine Esther Almendarez	
EVP: Sam Harrison	
CEPO: Cindy Lay	We have a lot of applications for D&I and senate chairs. The Elections committee is working super hard. Interviews start tonight.
VPSA: Amadeo Cantu-Trevino	
CFO: Desmond Mantle	
D&I: Theo Siasat	Starting meeting with affinity groups this week!! OneGen, APAM/APASA and Questbridge thus far, more to follow!!



VPCO: Jon Joey Telebrico	
Comptroller: Peyton Ogaswara	
COO: Caroline Bullock	
Class of 2024 President: Zane Yamamoto	
Class of 2023 President : Amari Huang	
Class of 2022 President: Sobechukwu Uwajeh	Held the first cabinet meeting working for 3-2 students. Worked with other class presidents. Brainstormed ideas to use the rest of the budget.
Class of 2021 President: Grace Wang	
Presidential Advisor on Mental Health	
Presidential Advisor on Consortium Relations: Diana Hernandez	
Presidential Advisor on Campus Reopening & Culture:	

Rohan Vaidya present.

V. Budget Committee Updates

Desmond: Basically we talked over a few things, primarily endowment. We are going to purchase an endowment. We have in fact been authorized by the board of trustees to set up a 3% endowment. It will give us even more extra stuff. Might help us to remain student fees so low. We also talked about club budgeting to make sure that clubs get funded. We also talked about affinity groups and how they might get more rounded budgets/funds. Instead of itemized budgets, they will get larger budgets



upfront so they can use their funds accordingly. The majority of clubs will still be funded via an itemized budget. Budget committee did reaffirm the committee's investment into VESGX and the endowment.

Katherine: Jon Joey and Desmond and Theo you rock for revamping how we fund affinity groups it is so awesome. It is important that we put where our money lies and that is in increasing diversity and reaffirming those values.

VI. Mental Health Advocacy

Josh: wanted to send out a form to see what the general interest in having a couple people to work and talk with DOS and spread the work a little more and gather more ideas. Wanted to send out a general interest form, if there is a lot of interest, we might construct a short application so there isn't too many people

Zane: I reached out to Josh because while examining cabinet apps there are a lot of good people in my grade that have good ideas surrounding mental health.

Josh: Each cabinet has a wellness officer so maybe working close with this advocate group may be helpful. Is this advocate group procedurally correct?

Cindy: I don't think that anything procedural needs to happen.

Katherine: I had thought about if the press advisors wanted to form small groups to delegate tasks and gather more information. If you are sending out a form to the whole school make sure you run it by Cindy and I. Other than that, you should be good to go.

VII. Advocates MOU

Katherine: Essentially, Rachel is here to talk about the MOU. Memorandum of Understanding. It has been initiated. It is an agreement between ASCMC and Advocates so that ASCMC acknowledges Advocates and supports it. It is initiated and passed every year.

Rachel: We went over the MOU with Katherine this past thursday. Basically the terms are that the advocates have the necessary funding for training (\$2500 per semester). We also added a sex week clause- know we are aiming high so whatever you are able to ensure for Sex week we would be totally fine. We constantly scramble for funds for sex week so this is a nice cushion. This budget is a little higher because on campus sex week is more expensive, speaker fees are higher, and we provide food. Thank you for your support on our virtual sex week. The MOU makes sure we coordinate when ASCMC events are so that we can have Advocate lifeguards present. The lifeguards are there to make sure things don't go awry. Another component is making sure there is communication between Katherine, making that any email that references Advocates is run by Advocates first.

Desmond: You should separate the budget so that we can fully fund the speakers (clubs can only pay \$500 per speaker). Using student funds for those speakers is very important.



Rachel: That makes a lot of sense in terms of where money comes from. I will consult past budgets as well.

Katherine: we can leave the clause as funding for sex week not including honorariums that are more than \$500. I recommended that clause for advocates because it is a very very important group for CMC, the awareness programming and the work they do is invaluable. It also creates a lot of important conversations on campus, Sex week is very important and education. Advocates is very mindset changing. Advocates should have secured funding so that they can just run with a budget, asking for more money for speakers, instead of running Sex week with whatever money they can get. Sex week participation is always incredibly high, and a yearly program. It is a really important part of campus culture and campus life. This funding should be secured. We need to reword a little bit, especially for the training and sex week. They also provide a hotline. Overall, it's a lot of great points that will help our relationship flourish into the future.

Cindy: Is there a way that during club budgeting we can make sure that Advocates have enough money for training? Is this MOU separate from club budgeting?

Desmond: Essentially we execute MOU during budget meetings. It is a contract that specifies these terms in advance. Club budgeting would include things outside this MOU, and must be itemized. Once they give an itemized budget once approved we would give them the itemized budget and then whatever is given in the MOU.

Rachel: When we have more expensive speakers, we try to partner with other organizations and receive money from them, as well as the other schools and their budgets.

Desmond: The wording in the MOU should be altered to be a number to be determined in club budgeting

Katherine: This gives you more flexibility just in case you want to add a new event

Rachel: sounds good, I'll make that change!!

Motion to approve the Advocates MOU given the proposed wording change to be finally approved by both Katherine and Desmond: Desmond Mantle

Seconded: Theo Siasat

Vote:

Aye: 8

Nay: 0

Abstain: 2

Motion to approve the Advocates MOU has passed.

Rachel: Thank you so much!! Looking forward to this amazing relationship.



VIII. Operating Procedures

Cindy: Looking at the current document, these are the general operating procedures. I went through, and everything that is crossed out is something that we should reconsider. The main things that I want to reconsider is this part about external communication and irregular communication and statements. That is something we should have a conversation about. If we send a DL its not that we are having to go through this process there are some that must be proofread and some that don't have to be. In my opinion, every DL email that is sent should have someone proofread it if not just for grammatical errors. There are external communications, regular and irregular communications all described in the operating procedures. The procedure around petitions should be changed. No one should use their position to speak on behalf of the entirety of the Exec board; however, the D&I director should be able to make a statement pertaining to their area of responsibility.]

Theo: Are the petitions similar to the statement against Asian Hate?

Cindy: Petitions are typically used when people want to organize things, and if the entire ASCMC board doesn't agree then there is controversy.

Cindy: There was a part on ticketing which we don't ticket anymore so I deleted that. There is also a section on alcohol, which I am unsure of what kind of message that sends. We don't want to draw the alcohol clause out more than needed. Lastly there is stipends and attendance which we have been over. I want to add a section under attendance about the weekly report for onboarding, keeping track of attendance and their work. That way it is easier for the budget committee and the stipends will fully reflect each officer's work. These are the points I want to change, I wanted your thoughts before I made any changes.

Desmond: I like a lot of these challenges, and the spirit behind them. With the alcohol thing, the constitution is very specific about not using student fees for paying alcohol. It is an equity thing. It would be good for exec board members to remember that, even if it is not enshrined in the operating procedures.

Cindy: I am trying to make sure that this is readable for everyone

Sam: Can you go over the petition signing thing? Can we sign petitions?

Cindy: We can sign petitions as an elected official. The student body elected their opinions. If the student body elected someone with unfavorable views the student body should know that. Don't be speaking on behalf of the executive board, that is outlined in the Media policy.

Sobe: If we speak out normally is that considered on behalf of the exec board?

Cindy: Using an official ASCMC platform to make a statement would be speaking on behalf of the exec board.

Katherine: If you are confused, talk to me and we can clear the air.



VIII. Budget Request

Amadeo: The past two or three mystery boxes had a note that said ASCMC partnered with DOS, despite DOS paying all of it. DOS kindly asked that we float some of the costs for the last box. The total would be about \$7,800. This isn't a me funding request, but we should do this to develop our relationship with DOS, we can say during our welcome back remember when we floated you this money... This is a great activity to set a strong working relationship with DOS for the fall. Devon was super stoked to help fund, and we have the surplus of money for it. It is a great look for us overall, and it goes back to our students.

Desmond: This involves the class president budgets. The key is that amari, zane and sobe each have over a thousand dollars left in your budget for the year. If you all would be willing to commit a thousand that would be really cool. I don't want to get in the way of your projects, but whatever you can commit we would really appreciate, otherwise these funds are going to roll over into the general fund.

Sobe: For me, we were thinking about doing something for our 3-2 juniors and buying stuff for next year. Can I run it by my cabinet?

Desmond: Yeah, maybe we can use a slack motion. We want to get Devon his money ASAP

Zane: Sounds good to me

Amari: I think the class boxes were mainly paid by DOS but partially by my budget. I think I should be able to fund a thousand dollars.

Katherine: Amadeo give the second budget proposal please

Amadeo: Sidenote, Thanks to everyone for funding our bubble side project. The bubble and the shed looks way more clean and organized. The second one I have is more guitar center stuff. Especially if we are having satellite parties we are going to need new cords. The main thing is the 5-year warranty. It is a little steep out the gate but it covers everything with our guitar center relationship. If anything happens, and it is not repairable, we get a guitar center gift card to replace it. I am requesting about \$2,800.

Katherine: Any questions? No.

Desmond: the first should not be dumped fully by general because of the infrastructure overages. We are fine, we still have a ton of surplus, but the infrastructure budget is 300% spend. But the general fund can't pay for all the infrastructure and all of Devon's boxes. If we can get \$3000 from the class presidents, and the rest from us, that would be ideal.

Zane: The first budget request would be tabled until next week, correct?

Desmond: Yes, I need commitments. We will figure it out this next coming week.



Motion to fund the infrastructure request in full: Desmond Mantle

Second: Sam Harrison

Vote:

Aye: 7

Nay: 0

Abstain: 3

Motion to fund Amadeo's infrastructure request is passed.

The first budget request will be tabled until next week, until class presidents can commit funds.

Desmond: I think we should be able to float at least half of the funds.

Amadeo: Can I throw some adhoc in there?

Desmond: I wouldn't commit anything more than half.

Amadeo: I will tell Devon about half, with the potential to be more.

IX. Open Forum

Motion to adjourn: Sam Harrison

Seconded: Zane Yamamoto

Motion passes

Time ended: 5:07 pm PST

